



Orange City Public Library  
112 Albany Ave Se, Orange City IA  
Phone: 712-707-4302 Fax: 712-707-4431  
Website: [orangecitylibrary.org](http://orangecitylibrary.org)

Date: 4/23/2024

**Trustees present:** Ryan Doughan, Anne Mead, Laura Salcedo, John Buntsma

**Others attending:** Lisa Johnson, Abby Sitzmann, Nathan Johnson

**Time:** 5:02

**Approval of the current agenda:** Motion to approve Ryan Doughan /Second Anne Mead /carried

**Approval of the previous month's minutes:** Motion to approve Laura Salcedo /Second Ryan Doughan /carried

**Approval of the treasurer's report:** Motion to approve Anne Mead / Second Ryan Doughan /carried

**Approval of the statistical report:** Motion to approve Laura Salcedo /Second Anne Mead /carried

**Approval of the Director's report:** Motion to approve Anne Mead /Second Laura Salcedo /carried

**Committee Reports:**

**Policy Committee:** n/a

**Executive/Personnel Committee:** Discussed the recent staffing changes and re-evaluated the roles and responsibilities of current staff. Hopefully an administrative assistant will come on in mid to late July, and several current staff will be expanding their hours.

**Finance Committee:** n/a

**Property/History Committee:** Discussed updating furniture. Lisa will be coming up with some ideas to discuss for replacing tables in the Rieckhoff Room and chairs in the main library space.

**Unfinished Business:** n/a

**New Business:** n/a

**Items for Discussion:** The goal is to finish up the strategic plan by the end of the year, and it must be completed in time for renewing our accreditation in 2025.

**Comments from the Board:** n/a

**Next Board Meeting will be on 5/28/24**

**Meeting adjourned at 5:46 pm:** Motion to approve Ryan Doughan /Second Laura Salcedo /carried

April 2024: Abby Sitzmann, Technical Services Librarian